# PREVIEW OF ON-LINE APPLICATION FORM

* Indicates Required Field

<table>
<thead>
<tr>
<th>Applicant Information</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Organization Submitting Application</strong></td>
</tr>
</tbody>
</table>
| *Organization Name  
  Text – 55 character maximum |
| Legal Name  
  Text – 55 character maximum |
| Also Known As  
  Text – 55 character maximum |
| *Tax ID Number  
  Text – 12 character maximum |
| *Phone Number  
  Text – 20 character maximum  
  (xxx-xxx-xxxx) |
| Organization’s Web Address  
  Text – 50 character maximum |
| *Street Address  
  Text – 55 character maximum |
| *City  
  Text – 55 character maximum |
| *State  
  Single-Select List |
| *Postal Code  
  Text – 10 character maximum |
| **Organization’s Chief Executive Officer (or Executive Director)** |
| *Chief Executive Officer’s Prefix  
  Single-Select List |
| *Chief Executive Officer’s First Name  
  Text – 35 character maximum |
| *Chief Executive Officer’s Last Name  
  Text – 35 character maximum |
| Chief Executive Officer’s Suffix  
  Single-Select List |
| *Chief Executive Officer’s Title  
  Text – 55 character maximum |
| *Chief Executive Officer’s Office Phone  
  Text – 20 character maximum |
| *Chief Executive Officer’s Email Address  
  Text – 55 character maximum |
| **Primary Contact Person for this Application** |
| *Request Primary Contact Prefix  
  Single-Select List |
<table>
<thead>
<tr>
<th>Request Primary Contact First Name</th>
<th>Text – 35 character maximum</th>
</tr>
</thead>
<tbody>
<tr>
<td>Request Primary Contact Last Name</td>
<td>Text – 35 character maximum</td>
</tr>
<tr>
<td>Request Primary Contact Suffix</td>
<td>Single-Select List</td>
</tr>
<tr>
<td>Request Primary Contact Title</td>
<td>Text – 55 character maximum</td>
</tr>
<tr>
<td>Request Primary Contact Office Phone</td>
<td>Text – 20 character maximum</td>
</tr>
<tr>
<td>Request Primary Contact Email Address</td>
<td>Text – 55 character maximum</td>
</tr>
</tbody>
</table>

**Organization Information**

**Mission Statement and Background**

<table>
<thead>
<tr>
<th>Mission Statement</th>
<th>Text – 300 word maximum</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brief Organization History</td>
<td>Text – 500 word maximum</td>
</tr>
<tr>
<td>Organization’s Total Annual Budget</td>
<td>Format: $xxx,xxx,xxx</td>
</tr>
<tr>
<td>Administrative Expenses as a Percent of Total Budget</td>
<td></td>
</tr>
<tr>
<td>Organization’s Fiscal Year End Date</td>
<td>Select from Calendar</td>
</tr>
<tr>
<td>Organization’s Focus Area</td>
<td>Single-Select List</td>
</tr>
</tbody>
</table>

**Request Information**

The James M. Cox Foundation provides funding for capital campaigns and special projects in communities where Cox Enterprises, Inc. does business.

**Information Relating to Request**

<table>
<thead>
<tr>
<th>Cox Business Location</th>
<th>If you are located outside of metro Atlanta, enter the Cox business location where dollars would be spent.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Title</td>
<td>Please provide a very brief description of your project</td>
</tr>
<tr>
<td>Type of Support</td>
<td>Choose from Capital or Special Project Support</td>
</tr>
<tr>
<td>Conservation Efforts (Capital-related projects)</td>
<td>Please describe any efforts being undertaken or planned to maximize energy efficiency, reduce waste, and conserve water as part of the project.</td>
</tr>
<tr>
<td>Project Description</td>
<td>What are you asking us to provide funding for?</td>
</tr>
<tr>
<td>Project Start Date</td>
<td>Select from Calendar</td>
</tr>
<tr>
<td>Project End Date</td>
<td>Select from Calendar</td>
</tr>
<tr>
<td>Project Need</td>
<td>Describe the specific need(s) filled by this project. What are the consequences if you do not do this work?</td>
</tr>
</tbody>
</table>
| **Mission Fulfillment**  
Text – 500 word maximum | Describe how this project fulfills the organization’s mission/purpose |
| **Program/Project Status**  
Text – 500 word maximum | Describe where in the development process/roll out you are with this program/project. |
| **Program/Project Experience**  
Text – 500 word maximum | What is your organization’s experience with this type of program/project? |
| **Collaboration**  
| What other organizations are you partnering with for this project/program? |
| **Project Budget**  
*Format: $xxx,xxx,xxx* | Provide the total budget for this project. |
| **Request Amount**  
*Format: $xxx,xxx,xxx* | What amount are you requesting? |
| **Project Revenue and Expense Budget Detail** | Attach spreadsheet of revenue and expense budget detail. |
| **Project Revenue and Expense Budget Narrative**  
Text – 500 word maximum |  |
| **Requested Amount as a percentage of the organization’s total budget**  
Text – 10 character maximum |  |
| **Requested amount as a percentage of the organization’s total project/capital campaign budget**  
Text – 10 character maximum |  |

**Other Commitments for the Project:**

| **Other Major Funding Commitments** | Please attach a list of other major funding commitments for the project specified in this grant request (names and amounts). |
| **Other Major Solicitations** | Please attach a list of other major solicitations (names and amounts) for the project specified in this grant request. |

**Amount contributed towards annual operating budget by the Board of Directors/Trustees.**

**Percentage of annual operating budget contributed by Board of Directors/Trustees.**

**Amount contributed towards the project specified in this grant request by the Board of Directors/Trustees.**

**Percentage of project specified in this grant request contributed by the Board of Directors/Trustees.**

| **Ethnicity**  
*Single-Select List* |  |
| **Gender**  
*Single-Select List* |  |

**Project Success**

| **Impact and Monitoring**  
Text – 500 word maximum | Please list the following: |
Your Overall Expected Outcome, the Direct Beneficiaries Group, Number of Direct Beneficiaries, and the Success Metric for Primary Goal or Objective

**Award Communication**  
*Text – 200 word maximum*  
*What kind of recognition and communication does your organization provide?*

**Evaluating The Success of Your Project**

- **Project Success**  
  *Text – 500 word maximum*  
  *Explain how you will measure the success of this project.*

- **Project Timeline**  
  *Text – 300 word maximum*  
  *What is the expected timeline to achieve success or completion of your project?*

- **Sustainability**  
  *Text – 500 word maximum*  
  *Explain how you plan to sustain this work beyond the grant period*

**Attachments**

The following attachments are required:

1. A complete list of your board of directors including any company or community affiliations.
2. A copy of your most recent financial statements (audited if available).
3. A copy of your organization's most recent fiscal budget.
4. IRS Form 990 (most current)
5. If located outside Metro Atlanta, a letter of support from GM (or equivalent) at your local Cox business.

**NOTE:** Documents with graphics should not be attached to assure file size does not exceed limit.